

Little McDonald, Kerbs and Paul Lakes Improvement District
Meeting Minutes
October 9, 2015, PAAC

Board Members Present: Roger Neitzke, Jim Nigg, Glenn Schreier, Ardell Wiegandt, Bill Putnam, Les Konley, Mark Plencner, Dan Gleason. Absent: Joe Esser

Guests Present: Sue and Bob Meyhuber, Darrel Nordick, Elizabeth Dunlap all Little McDonald Lake. John Shockley, Onstad Twichell Law, Mike Opat and Pat Downs from Moore Engineering.

The meeting was called to order at 3:00 P.M. by chairperson Roger Neitzke.

OLD BUSINESS

- Approval of minutes from September 11 and September 26. Less Konley moved with a second from Bill Putnam to approve September 11 minutes as stated. Motion carried 8-0. Les Konley moved with a second from Mark Plencner to approve the minutes of the September 26 minutes as stated. Motion carried 8-0. Less Konley moved with the second from Bill Putnam to approve the special meeting of September 26. Motion carried 8-0.
- County-State Grant Status: The agreement between Little McDonald, Kerbs and Paul Lakes LID, the Devils and Little Devils Lake LID and Otter Tail County have been completed and signed by the Otter Tail County Commission at their last meeting.
- 429, September 26, review: The 429 committee met prior to the meeting and compiled a list of reviews that are being worked on. The methodology remains unchanged. There are a few outstanding questions. Committee member Sue Meyhuber stated that of the 350 LID properties, nine residents asked for a review.

NEW BUSINESS

- Treasurer's Report: Bill Putnam indicated a correction was needed in a bill by Moore Engineering from \$14,930.00 to \$18,822.50. October bills to be paid: Onstad Twichell, \$4,310.50 (will be reimbursed from bonding funds) Moore Engineering, \$10,784.22, PAAC \$20.00 and \$169.00 for September 26 meeting. Motion made by Jim Nigg with a second from Less Konley. Motion carried 8-0. John Shockley, reported that Temporary Improvement Bond funds may be available at a low rate of interest if we need access to funds. Mike Opat, project engineer, suggested looking at interim financing with a 1.5% rate as a back up plan. We owe \$151,000 on our line of credit. The finance committee will meet to look at applying for the bond to pay off the line of credit that carries a rate of 4.5%. A motion by Mark Plencner to direct John to begin interim financing work with a second by Les Konley. Motion passed 8-0.

Project Coordinators Report:

- Pat Downs reported the billing to the county regarding construction expenses, 429 process, engineering etc. needs to be developed and he is working with them on the procedure to be used. The appraiser is behind on the appraisals. It will be about three weeks before we can use appraisals to make offers to the landowners. By the next LID meeting we should have a good idea of what amount we would want to request from the bonding funds.

Project Engineers Report:

- Mike Opat indicated that discussions are continuing with the landowner's representative. Wetlands permits and the required permits needed by the DNR are being advanced. The pump station will need a grading plan and conditional use permit. Appraisals are needed to establish a base line for right-of-way offers. Archaeology issues need to be completed with Dan Happel as soon as possible and all parties can meet. Test Drain: Mike stated that Barr Engineering recommended that a small test drain be conducted this fall to determine the flow rate of water. This would be a benefit in the final engineering of the drain field. Four contractors have responded to a request for bids. It would take two weeks to install and about two weeks to monitor. A pump could be adjusted up or down to determine intake and this will help to determine actual amount of pipe needed in the drain field. The test would be used as part of the final project cost. Insurance costs would be requested of the contractor. A motion was made by Ardell Wiegandt with a second from Dan Gleason that low bid be accepted but not to exceed \$25,000. Motion carried 8-0
- A motion to have John Shockley to start the process of preparing appraisals to landowners was made by Bill Putnam with Ardell Wiegandt providing the second. The intent was to have everything ready when the appraiser has completed his work. Motion carried 8-0

Construction committee:

- This committee was established containing the following LID Board members: Joe, Ardell, Jim, Dan, Bill, Roger. (four can attend committee meetings)

Ditch 25 Assessment:

- Every LID resident received a letter on the ditch 25 assessments. Unless we opt out we will receive a yearly assessment. The LID Board feels we have negotiable items to suggest to the county and will wait to make a final decision until discussions can take place. Updates on this item will be placed on the LID web page when they are available. Motion to table any decision on Ditch 25 until discussions can take place with the county was made by Jim Nigg with a second by Bill Putnam. Motion passed 8-0.

Lake Management Plan:

- Research will be made with Project Manager Jen Kader of the Freshwater Society regarding updating our present Lake Management Plan. Results will be presented at a future LID meeting.

Motion to adjourn made by Bill Putnam with a second from Les Konley. Motion carried 8-0.
Meeting adjourned at 4:46 P.M.