

Little McDonald, Kerbs and Paul Lakes Improvement District
Meeting Minutes
November 13, 2015 PACC

Board Members Present: Roger Neitzke, Jim Nigg, Glen Schreier, Ardel Wiegandt, Bill Putnam, Les Konley, Mark Plencner, Dan Gleason, Joe Esser

Guests Present: Sue and Bob Meyhuber, Kevin Felbom, (Otter Tail County Engineer/ditch inspector), Sara Wear (Onstad Twichell Law), Mike Opat and Pat Downs from Moore Engineering.

The meeting was called to order at 3:00 P.M. by chairperson Roger Neitzke

OLD BUSINESS

- Bill Putnam made a correction to the October 9 minutes that included his name to the Construction Committee. This change was made and a motion by Ardell with a second by Les to approve the October 9 minutes. Motion carried.
- Ditch 25 Assessments. No report. A meeting is being arranged with Otter Tail County to review this item.
- Temporary Improvement Bond Discussion: This will be included in the treasurers report.
- Land Appraisal Status.: Pat Downs has been in contact with the Appraisal Firm and they are behind on their work. A December time was indicated that the appraisals would be ready. The contract indicated a September completion. Pat Downs will continue to encourage completion of this work.
- 429 Committee Report: Committee is working with John Shockley, lawyer, to coordinate a response for the residents that had concerns. This issue is being worked on by the committee and John Shockley, and results are not ready at this time.
- Lake Management Plan: The present plan expires in 2015. This is a comprehensive plan and will take a coordinated effort to update and complete a new plan. The Little McDonald-Kerbs Lakes Association and the Paul Lake Association will be contacted to determine if there is any interest in updating this plan.
- Land Acquisition Committee Report: John Shockley has draft agreements prepared and the Committee is waiting for the land appraisals to be completed.
- Other: There will not be a monthly venting project update report for October. This will continue when appraisals arrive and land acquisitions offers are prepared and sent to landowners.

NEW BUSINESS

- Treasurer's Report: Bill Putnam indicated that a bill paid to Moore Engineering showed an amount of \$18,222.50 on the spread sheet prepared for the board members. The bill was paid at the amount of \$18,822.50, which was accurate. A discussion was held on the procedure necessary to send bills to the county for payment, which involves bond money. Kevin Felbom, Pat Downs, Mike Opat and Bill Putnam reached agreement on a procedure that will be used. Les Konley asked that all bills submitted also indicate the date so we can be sure that all bills that apply to bonding money can be identified. Any bill(s) before July 1, 2015, cannot be applied to bonding dollars. The Board discussed the necessary paying of bills that may fall between LID board approval and County Commission meeting approval. Otter Tail County Board meeting are not always on a consistent monthly basis. The following resolution was presented as a motion by Joe E. with a second by Les K.: Bills may be paid up to the amount of \$5,000. by the LID treasurer with the approval of two additional LID Executive Committee members. Motion

carried. The following bills were presented for payment: Focus, \$69.50, PACC \$20.00, Moore Engineering invoice # 1276, \$19,307.16, invoice # 11382 \$4,504.96, Invoice #11383, \$52,129.83, invoice #11423, \$1,988.80, invoice # 11449, \$3,210.00, Onstad Twichell \$7,780.85, Perham Printing \$109.54. A motion was made by Ardell W. with a second from Les K. to pay the bill presented and to approve the treasurer's report. Motion carried.

- A Interim Financing Bond was discussed by the board. It appears this type of bond would lower our overall costs. The bank line of credit is at 4% and we could reduce the LID's costs to under 2%. John Shockley has been doing the research on this. Bill P. made a motion with a second by Joe E. that the LID direct John Shockley to proceed with a short term Interim Financing bond of 1.5 million. Motion carried.
- Otter Tail County Ditch Inspector Kevin Felbom: Kevin stated that he will be attending our meetings as a liaison to the County.
- Latest Little McDonald water level reading as November 1, was 33.25 inches above ordinary high level.
- DNR Dock and Lift inspection: The DNR recently inspected 115 pieces of docks and lifts on the LID lakes. A zebra-sniffing dog was also used in this inspection. The DNR reported that there were no findings of adult zebra mussels on any of the inspected pieces of lifts or docks.
- Project Coordinator's Report: Pat Downs reported that he has been working on project budgets, right of way acquisition process and county bill paying procedure.
- Project Manager Report: Engineer Mike Opat has been preparing permit applications, wetlands have been classified, the archeology site visits have been made and the final report should be arriving in the next two weeks. Mike presented a Gantt chart that projects project timelines.
- The next LID meeting will be held on Friday, December 11, January 8, February 5, March 4, and April 8. These dates were set so bills can be submitted, approved by the LID and County and paid in a timely manner.

At 4:33 P.M. Bill P. made a motion to adjourn, with a second by Les K. Motion approved.