

Little McDonald, Kerbs and Paul Lakes Improvement District
Special Meeting Minutes
May 8, 2015
PACC

Board Members Present: Roger Neitzke, Joe Esser, Glenn Schreier, Dan Gleason, Ardell Wiegandt, Bill Putnam, Les Konley and Sue Meyhuber

Absent Members: Mark Plencner

Purpose of Meeting: Continue to move forward with venting project.

Guests Present: Mike Opat from Moore Engineering; Jeff Volk, Little McDonald; Bob Meyhuber, Little McDonald; Jeana Nelson, Devils Lake LID

The meeting was called to order at 3:00 PM by Roger Neitzke.

Roger presented agenda, Les made motion to accept agenda as presented, seconded by Bill.

NEW BUSINESS

- Approve Minutes from May 1, 2015: Bill motioned to accept the minutes, seconded by Ardell.
- Funding Update: Senate will be releasing the bonding bill on Monday, May 11, 2015 and we are in the bill.
 - Joe mentioned the DNR is very favorable for the project and knows something needs to be done.
- Line of Credit: Roger, Joe and Bill signed to extend the line of credit.
- Update County Commissioner Meeting on May 5, 2015
 - Roger, Ardell, Les and Bill attend this meeting.
 - Discussed comments on EAW and took any additional comments from visitors at the meeting.
 - Board feels they need to discuss a few things before making a decision on how to move forward.
 - They requested a draft operating plan, which was sent earlier today. They will meet again on Tuesday, May 12th at 11:00 to determine direction.
- Operating Plan
 - Mike reviewed the draft operating plan which was distributed to the County Commissioners.
 - Joe motioned to accept the draft operating plan as presented, seconded by Les.
 - Discussion:
 - May want to research to see who is an expert to talk about ice push up and what would happen if the lake would have been 3" higher?
 - Bill Kalar will be meeting with the County Attorney on Monday, May 11th to start addressing the EAW comments.
 - Hoping to have everything wrapped up by May 26th.
- Next Steps
 - Annual Meeting: Need to start looking for possible candidates to serve on the Board as Les, Joe and Sue's terms are up this year.
 - 429 Assessment Committee
 - There will be three tiers to the assessment:
 - Tier 1: Properties that will receive a direct benefit. This tier will be comprised of two components; 1) elevation; 2) frontage
 - Tier 2: Benefit due to drainage
 - Tier 3: Benefit to overall LID district
 - We will need two public hearings:
 - Order for Improvement / Project
 - Assessment Hearing
 - Little Pine Lake Association
 - Roger and Joe visited with the Little Pine Lake Association Board on May 7th.

- It is our responsibility to educate the downstream lakes
 - Their Lake Association meeting is on June 13th.
 - Need to meet again with downstream lakes; however, more direction will come after the County Commissioners meeting on May 12th.
 - Based on the outcome of the County Commissioners meeting on May 12th, Joe motioned for us to have a tentative informational meeting on June 6th, seconded by Les.
- Pine Lakes LID Board: Roger will contact them and schedule a meeting.
- EAW Comments: Mike is responding to these and the Board will address concerns at the tentative informational meeting on June 6th.
- Budget for upcoming activities: Moore will be providing estimates.
- Project Manager:
 - Due to the number of details required to successfully complete this project, we need to consider hiring an executive administrator/project manager who would have the expertise to manage this project.
- Mike suggested a series of steps to help move the project forward. There will be further discussion of these topics at our next Board meetings. To help facilitate the discussions, Moore Engineering will update the costs of the project using the approved filtration method.
 - The permitting process will require an Archeological Survey with a potential cost of \$2,500 - \$4,500.
 - Determination of Attorney's for completing the following tasks:
 - Acquisition of land - Land Lease Agreements
 - Bidding Process
 - Review of Projects Bids - Signing of Contracts
 - Bonding Process
 - Contact Landowners
 - Boards determines Design of Project
 - Discharge capacity for LMPK and DLD
 - Official Agreement between LMPK LID and DLD LID
 - LMKP number of pumps - Pump House Design
 - LMKP determine Paul Lake route
 - 30% Design Level of the Project
- Future Meetings:
 - May 22, 2015 4:00 PM @ PACC
 - June 5, 2015 4:00 PM @ PACC
 - June 19 2015 4:00 PM @ PACC
 - Bill motion to accept the following future meetings as presented, seconded by Joe
- Other:
 - Sue mentioned that when documents are sent out review and feedback is requested, please make sure to reply to ALL so everyone is aware of the comments.

Next Meeting: May 22, 2015 at 4:00 at the PAAC

Bill made motion, Joe seconded to adjourn meeting at 5:45 PM

Sue Meyhuber, Secretary