

Little McDonald, Kerbs and Paul Lakes Improvement District
Meeting Minutes
May 22, 2015
PACC

Board Members Present: Roger Neitzke, Joe Esser, Glenn Schreier, Dan Gleason, Ardell Wiegandt, Bill Putnam, Les Konley, Mark Plencner and Sue Meyhuber

Guests Present: Mike Opat from Moore Engineering; Darrell Nordick, Little McDonald; Bill Rohrich, Devils Lakes; Angela Willenbring, Kerbs; Ron Tompkin, Paul; Pete Miller, Paul; Bob Meyhuber, Little McDonald

The meeting was called to order at 4:00 PM by Roger Neitzke.

Roger presented agenda, Bill motioned to accept agenda as presented, seconded by Les, motion carried.

OLD BUSINESS

- Approve Minutes from May 1, 2015: Joe motioned to accept the minutes, seconded by Ardell, motioned carried.
- Funding Update: Angela provided an update on the funding indicating, we are still in a holding pattern.
- Information on Ice Pushes
 - A question was raised at the May 8th meeting regarding if water levels play a factor on ice pushup. Email was sent to Julie Aaland; however, we have not heard back yet.
- County Board Meeting
 - The Otter Tail County Commissioners met on May 12th and determined an EIS was not necessary.
 - EAW will be sent to the EQB (Environmental Quality Board) and they have 30 days to respond. We can start permitting process after these 30 days.
 - Next County Commissioners meeting is May 26th.
- 429 Assessment Update
 - The Mark provided an update
 - There will be three tiers to the assessment
 - Tier 1 (35%) - Actual Benefit to the LID Property Owners
 - 20% Building Elevation
 - 15% Front Footage
 - Tier 2 (30%) - Parcel Elevation
 - Tier 3 (35%) - Overall Benefit to LID Members
- Joint Resolution
 - The Sub-Committee met today and the Engineers have questions that need to be addressed.
 - Waiting to hear on funding before we can move forward with this document.
 - Devils Lake will need to work with their Engineers as well.
- Archaeological Survey
 - This survey is required for the permitting process.
 - Reviewed a contract from the MN State University of Moorhead to complete the archaeological survey for \$2,200.
 - Joe motioned to proceed with the archaeological survey with MN State University of Moorhead with condition to get permission from land owners, seconded by Les, motioned carried.
- Determination of Attorney
 - The Board determined it necessary to appoint an Attorney.
 - Joe motioned to hire Karkela Law Firm as primary attorney and work jointly with John Shockley from Ohnstad Twichell to maximize the expertise for this project, seconded by Les, motioned carried.
- Land Acquisitions
 - Board agreed we should create a Sub-Committee to address land acquisitions.
 - The Sub-Committee will be comprised of Joe, Roger, Ardell and Les
- Project Coordinator

- Reviewed proposal for project administration/coordination services from Moore Engineering.
- After much discussion, Ardell motioned to hire Pat Downs from Moore Engineering as Project Coordinator and start getting up to speed on this project immediately, seconded by Bill; 1 opposed, motioned carried.
- Pat will be at next Board Meeting on June 5th.
- 30% Design Level of Project:
 - A CUP (Conditional Use Permit) is required for the movement of dirt at the shoreline.
 - In order to complete the CUP we need to understand part of the design level. By completing 30% of the design it will provide us answers needed for:
 - 429 Assessment
 - Joint Resolution Agreement
 - Impacts on Wetlands
 - Joe motioned to move forward with 30% of Design Level of Project, seconded by Dan, motioned carried.
 - Agreed we should start working on completing this permit but not submit it until July 22nd so it can be on the Planning Commissioner agenda for the August 12th meeting.
- Public Meeting for Downstream Lakes
 - We will have a public meeting for Downstream Lakes on June 6th at 9:00 at the PACC.
 - Notification cards will be mailed.
 - Informational sheets will be provided at the meeting and will be mailed as follow-up to the meeting as well as posted to our website.

NEW BUSINESS

- Treasurers Report
 - Received form from MN Counties Intergovernmental Trust for liability insurance. Bill will review and report findings at next Board meeting.
- Downstream Lake Updates
 - Pine Lakes LID Meeting
 - Very good meeting
 - Questions pertaining to....
 - Who pays operating costs? Their concern was this expense would be passed down to those residing in the County.
 - Filtering System
 - Rush Lake
 - Have a meeting with the President of the Lake Association this week.
- Annual Newsletter
 - This newsletter goes to all LID Members and will be mailed 30 days prior to annual meeting.
- Annual Meeting
 - Scheduled for July 11th at 9:00 at the PACC
 - Les, Joe and Sue's terms are up this year.
- Other
 - Water Levels
 - Little McDonald is 47 $\frac{1}{4}$ " above OHW
 - Paul - need to understand who takes these official readings

Next Meeting: June 5, 2015 at 4:00 at the PAAC

Meeting adjourn meeting at 6:30 PM

Sue Meyhuber, Secretary