

Little McDonald, Kerbs and Paul Lakes Improvement District
Meeting Minutes
June 5, 2015
PACC

Board Members Present: Roger Neitzke, Joe Esser, Glenn Schreier, Dan Gleason, Ardell Wiegandt, Bill Putnam, Les Konley, Mark Plencner and Sue Meyhuber

Guests Present: Darrell Nordick, Little McDonald; Bob Meyhuber, Little McDonald; Jeana Nelson, Devils Lakes; Jeff Volk, Little McDonald; Mike Opat and Pat Downs from Moore Engineering

The meeting was called to order at 4:00 PM by Roger Neitzke.

Roger presented agenda, Ardell motioned to accept agenda as presented, seconded by Bill, motion carried.

OLD BUSINESS

- Approve Minutes from May 22, 2015: Les motioned to accept the minutes, seconded by Bill, motioned carried.
- Funding Update: Nothing new to report other than awaiting outcome of special session. Video was put together and sent to everyone in the House.
- 429 Assessment Update: Committee needs to meet to iron out final details.
- Joint Resolution
 - The Sub-Committee continues to work on finalizing a draft of the agreement. It will then be sent to Terry Karkela for review.
- Archaeological Survey
 - This survey is required for the permitting process.
 - Due to additional work required to complete the study i.e. larger area, hand digging, etc. the cost will go up a bit.
 - Bill motioned to accept the new revised archaeological survey proposal from MN State University of Moorhead going from \$2,200 to \$5,500, with condition to get permission from land owners, seconded by Joe, motioned carried.
 - Land Permission:
 - All landowners have been contacted. Have received some signed permission agreements to move forward with the survey work. Hoping to get approval from all so work can start on June 10th.
- LID Attorney
 - Terry Karkela has agreed to serve as primary attorney for the LID and will work jointly with John Shockley from Ohnstad Twichell to maximize the expertise for this project.
- Land Acquisitions
 - After the Archaeological Survey is complete, we will need to move forward with land acquisitions.
- Rush Lake Meeting
 - Met earlier this week with some residence of Rush Lake. Few questions that were addressed. Overall, meeting went very well.
- Public Meeting
 - Consensus is we would communicate in smaller meetings with downstream lakes rather than having a large informational meeting.
 - Upcoming Meetings:
 - Little Pine Lake Association - June 13th
 - Little McDonald & Kerbs Lake Association - June 20th
 - Otter Tail Board of Directors - June 25th
 - Pine Lakes LID Meeting - need to find out when this meeting is.

NEW BUSINESS

- Treasurers Report
 - Roger & Joe signed a \$500,000 Line of Credit. The \$150,000 LOC and interest was rolled into this \$500,000.

- Will need to start making quarterly interest payments in August.
- Should have first installment of LID Assessments in June.
- Bill reviewed the June expenses:
 - Liability Insurance - \$895
 - Tent Caterpillar Spraying - \$3,900
 - PACC - \$131.25
 - Focus - \$14.20
 - Perham Office - \$15.50
 - Moore Engineering
 - Task Order 3: EAW - \$7,987.50
 - Task Order 4: Assessment Calculation - \$2,905.00
 - Task Order 5: Operating Plan - \$3,780.00
 - Les motioned to accept the June expenses presented, seconded by Danny, motion carried.
- Bill will start working on the new budget as it will need to be submitted 10 days prior to the annual meeting.
- Project Coordinator
 - Welcome to Pat Downs.
 - He has been working closed with Mike Opat and getting up to speed on our project.
- 30% Design Level of Project
 - The design teams for Moore Engineering and Barr Engineering are ready to go.
 - Items that are coming up include:
 - Archaeological Survey
 - Soil Boring
 - Wetland Delineation
 - Topographical Surveys
 - Determine pump station location
 - Roger asked Mike to communicate to the Board Members and landowners when people will be out working on the project.
 - Design and cost estimates will be completed prior to the annual meeting.
 - Joe motioned to approve Roger to sign both Task 5: Project Coordinator and Task 6: 30% Design & Permitting with cost of Task 6 being \$220,000, seconded by Bill, motion carried.
- Annual Meeting Preparation
 - Scheduled for July 11th at 9:00 at the PACC
 - Les, Joe and Sue's terms are up this year.
 - Les & Joe agreed to rerun for another term. Sue has opted to not rerun.
 - Annual Newsletter
 - This newsletter goes to all LID Members and will be mailed 30 days prior to annual meeting.

Next Meeting:

- June 19, 2015 at 4:00 at the PAAC
- June 26, 2015 at 4:00 at the PAAC

Meeting adjourn meeting at 5:30 PM

Sue Meyhuber, Secretary