

Little McDonald Kerbs Paul Lake Improvement District Meeting  
November 14, 2018 (approved)  
Perham Area Community Center

Agenda:

1. Introductions, Board Members, Consultants and Guests: Board members present were Jim Nigg, Glenn Schreier, Ardell Weigandt, Dan Gleason and Denny Davidson. Attending electronically were Mark Plencner, Bill Putnam and Al Bierdeman. Absent was Blair Anderson (Blair attempted to attend electronically but could not connect). Consultants attending were John Shockley of Ohnstad Twichell law firm and Chris Mickelson of Ehlers and Associates. Mike Opat and Pat Downs of Moore Engineering attended electronically. Guests in attendance were Roger Neitzke of Little McDonald Lake (LM), Dennis Anderson (LM), Linda Nigg (LM) and George Kupferschmid of Paul Lake.

2. Bond Sale: John Shockley. He put together a 10 year option. Interest of 1.1% will be added to it. Chris Mickelson handed out a printout from Midwest Bank. The LID District would like to negotiate the sale of the Bonds for loan funds with the same bank that purchased the temporary bonds because they are familiar with the District's project and its small tax base; and are willing to accept an unrated bond without audits. The LID District would like Ehlers to assist them in coordinating the issuance of the new dept with bond counsel and the bank. Ehlers needs verbal authorization from the LID board in case Midwest Bank is not interested so they can arrange the bond with another bank. The 10 year option would be a 3-5% interest rate. The 15 year option would be 3.75%. Al B. made motion to go with the 10 year option. Ardell W. seconded. Motion carried. John Shockley needs approval for the resolution to go ahead with the sale. Ardell W. made the motion for approval. Bill P. seconded. Motion carried. Ardell W. made motion for Ehlers to go ahead with other options. Dan G. seconded. Motion carried.

Old Business:

1. Approve Minutes of Oct. 3, 2018 Meeting: Bill P. suggested a change in the wording authorizing payment of the LID bills. Ardell W. made motion to have this done. Dan G. seconded. Motion carried.

2. Ribbon Cutting Report: It took place on Oct. 11, 2018. Attendees included Pat Lynch of the DNR, State Rep. Bud Nornes, State Senator, Bill Ingebretson, OTC commissioner Doug Huebsch, and Wayne Johnson, Personnel from Edna and Gorman townships, Moore Engineering personnel, LID board members and newspaper personnel. There will be a public open house at a later date.

New Business:

1. Working Group Reports: Construction and Filter repair. Mike Opat. Leakage in the pump house was a "wear issue". The bill was \$125.00. It consisted of tightening loose bolts and nuts. The Rusch-Paul connection has opened. The Construction Working Group will now be the Operations Working Group. Les Konley will go off the working group and Denny Davidson will replace Les. The 429 Working Group. Mark Plencner will send out a letter concerning one piece of property which still needs to be reviewed. He and John Shockley will discuss this matter off-line.

2. Project Coordinator's Report: Pat Downs. The final County grant submittal will be sent. The \$10,000,000 has been spent. The Saetre property question has not been taken care of yet.

3. Project Engineer's Report: Mike Opat. All construction activities are done. Sellin Brothers, Inc. has a payment application of \$270, 652.51. We are holding back \$55,000.00 of retainer money. This is mainly for seeding, etc. Weather has been a problem lately. Geislinger & Sons, Inc. has 2 payment applications due. A final payment (#8) of \$84,850.90 needs to be approved. Payment #9 for \$15,573.40 can then be approved, when lien waivers are all received. This amount comes from the retainer money. A motion to pay these amounts was made by Ardell W. Denny D. seconded. Motion passed. We are still in the 1.3 million dollar range as far as assessments are concerned. Bill P. questioned about the DLD situation with Crow River Construction and Houston Engineering bills. Mike said that these have been factored into his last budget sheet. There is still about \$25,000.00 in contingency money there. All lake gauges are installed. Benchmarks are also in and set. The County is in charge of them now. Moore Engineering is in charge of monitoring the pumping operation. This is temporary. Interested companies were asked to look at the operation and bid on the project. Three bid quotes came back. Low bid was \$7200.00 and was submitted by Northwest Services, Inc. Jim N. passed out a list of duties for this contract. Roger Neitzke (LM) questioned about pump house liability. The LID insurance provider sent us a list of these. Snow removal will be included. Al B. made motion to accept this low bid. Ardell W. seconded. Motion carried. There was a vibration issue with one of the pumps. Electric Pump was contacted and checked it out. The bill for \$682.00 was sent to Geislinger. We have not identified the cause yet. We are working with Geislinger to get it resolved. Concerning the Kerbs Lake channel, the land ridge is at about 1356 ft. The channel should be about 85 ft. long. A final project work wrap-up is being set up. Mike and Moore Engineering will be on-call then. This will be part of the agreement between the LID board and them.

4. Treasurer's Report: Bill Putnam. LMKP Interim Bond Fund Payments: Ohnstad Twichell (project legal services) \$1,364.08, Moore Engineering, (Contract services-contract administration) \$38,695.22, Geislinger & Sons (pump house) \$84,868.90, Selin Bros. (crossing work) \$123,541.83, Precision Locating, (Locate services) \$54.00. (Bill P. will check on this bill as the locate does not appear to be close to our pipe location)

Otter Tail County final reimbursement request: Sellin Bros. (crossing and final items) \$147,420.68. A motion was made by Ardell W. with a second from Dan G. to approve payment of Interim Bond funds and County reimbursement requests. Motion carried 8-0.

Operations Fund requests: Moore Engineering, \$7,403.00, RMB Labs, (August testing) \$348.88, Mike Kukowski, (pump repair) \$125.00, Lake Region Electric, (power for pumps) \$3,437.68, Arvig (phone line pump house alarm) \$42.12. Ardell W. made a motion to pay these bills with a second from Dan G. Motion carried. Mark P. moved with a second from Dan G. that the Operations Fund requests be paid from the Operations Fund. A discussion was previous to vote that the funds could be paid from the short term bond fund. There appears to be about \$302,073.40 in remaining contractor payments. Estimated Short Term Bond balance \$178,486.89.

5. Water Levels: Little Mac level is currently at 14.25 inches above OHW. Paul Lake is currently at 19.04 inches above OHW.

6. Other: There will be a meeting on Nov. 16 concerning a Conditional Use Permit for the Brian Meyer Property. Roger Neitzke asked about fire dept. protection for the pump house. The Dent fire dept. will be contacted by the LID. Mark P. stated that the 429 public hearing should be held in June 2019.

7. Next Meetings: Wednesday, Dec. 5, 2018. 3:00 PM at the PACC. The January 2019 meeting will be Jan. 16.

8. Adjournment: Ardell W. made motion to adjourn the meeting at 4:50 PM. Dan G. seconded. Motion carried.