

Little McDonald Kerbs Paul Lake Improvement District Meeting
December 5, 2018 (approved)

Perham Area Community Center

Agenda:

1. Introductions: Board Members, Consultants and Guests. Board members present were Jim Nigg, Bill Putnam, Glenn Schreier, Ardell Weigandt, and Denny Davidson. Board members attending electronically were Al Bierdeman, Mark Plencner and Blair Anderson. Absent was Dan Gleason. Guests present were Mike Kurkowski of N/W/S, Larry Mollins of Kerbs Lake (K), Dave and Dawn Edvall (K), Angela Willenbring (K), Mike and Sue Riley (K), Cindy Palowski (K), Tina McDonald (K), Linda Nigg of Little McDonald Lake (LM), Dennis Anderson (LM) and George Kupferschmid of Paul Lake (P). Attending electronically were Katie Bertsch of Ohnstad Twichell law firm, and Pat Downs and Mike Opat of Moore Engineering.

Old Business:

1. Bond Sale: Katie Bertsch—Because of a few existing questions nothing was done today. The sale can be next month.
2. Approve Minutes of November 14, 2018 Board Meeting. Ardell W. made motion to approve. Bill P. seconded. Motion carried.

New Business:

1. Pump House Maintenance Agreement—Mike Kurkowski. There was a small leak at the base of one of the pumps. It sealed itself. Mike recommended that we get a platform This type of ladder will provide safe repair and maintenance of the pumps. He will shop for one for us. Mike will be visiting the pump house twice a week. He will also plow snow at the location. Denny Davidson met with the Dent fire chief and brought him to the pump house. He received a key to the pump house and informed us that we will need a fire extinguisher for the location. Ardell W. made motion that we purchase these items. Bill P. seconded. Motion carried. Jim N. made motion that Mike Kurkowski be paid on a monthly basis. Ardell W. seconded. Motion carried.
2. Working Group Reports: (a) Project Operations. An adjustment was made on one pump. High amperage was brought down to normal and impellers were adjusted. Electric Pump Co. sent us a bill for \$680.60. Moore Engineering is working with them to waive the bill. A motion was made by Jim N. to send a letter to Electric Motor concerning the matter. Ardell W. seconded. Motion carried. (b). 429—Mark Plencner. The properties in question were discussed. Just the lot with the home on it will be assessed. (c). Kerbs Lake channel. The channel situation was presented by Angela Willenbring. There has been a 6-person committee involved with the project. A DNR permit will be needed. We also should contact and go through State Representative Bud Nornes and State Senator Bill Ingebretson. There currently is no public access on Kerbs. We have to go through Julie Aadland, OTC hydrologist, to begin any procedure. Mike Opat says that a bore sampling will be required. Cost for

this is approximately \$1500.00. The cost for surveying will probably be a few thousand dollars. Jim N. suggested that we start the process through the DNR soon. Angela Willenbring mentioned that the timetable for the project is very important. Mike Opat said that the required DNR permit takes about 90 days. This money would not be put onto our bonding dollars. Dawn Edvall (K) had questions about the process. Dawn Edvall said that they were open to other options if the initial proposal is denied. Ardell W. stressed that the permit is necessary first before anything else is done. If DNR funding is not approved then other options will be considered. He then made motion that directs preliminary studies and permitting. Blair A. seconded this motion. Motion carried. Bill P. suggested that this should be brought back to the LID membership for approval if costs exceed five thousand dollars as stated in our LID by-laws. Ardell W. said that we owe it to the Kerbs people to get the project done. A vote was taken by the LID board and it passed 8-0. This project will become a LID project and proceed with the committee already established.

3. Project Coordinator's Report—Pat Downs. The 10 million dollar bonding money is basically being closed out. Pat said that his duties are narrowing down. He is still in communication with the contractors. Mike Opat said that Moore Engineering will stay on board for additional channel work as an add-on to the original contract. A task order will be established for this if needed.
4. Project Engineer's Report—Mike Opat. He submitted a recommendation for payment application #9. This was \$15,573.47 for Geislinger & Sons. Bill P. made motion that we pay it. Ardell W. seconded. Motion carried. Mike then submitted a recommendation for pay application #8. This was \$43,544.02 for Sellin Bros. Jim N. made motion to pay it. Bill P. seconded. Motion carried. Mike then mentioned that there would be a net reduction in costs for the connection between Paul and Rusch Lakes. This amounts to \$29,423.41. This includes work that was initially included on this contract, but will be part of the proposed Hwy. 34 resurfacing due to be started in 2019. It was also decided that Sellin should install a trash rack on the culvert between Paul and Rusch lakes. Cost for this was \$744.59. There also has been a minor problem with some of the lake gauges. He thinks that it is ice-related.
5. Treasurer's Report—Bill Putnam. Bill submitted for approval a list of 4 bills to be paid from our interim bond fund. The total was \$174,905.54. This included Moore Engineering--\$15,881.95 for contract services, Houston Engineering--\$7223.76 for contract services, Crow River Construction--\$108,255.81 for DLD and common leg work, and Sellin Bros.--\$43,544.02 for crossing work. Motion was made by Ardell W. to pay these. Denny D. seconded. Motion carried. Bill then submitted a list of bills to be paid from the operations fund. These include Moore Engineering--\$12,133.12 for pump observation and operations, Moore Engineering--\$2,919.80 for gauge installation, PACC--\$20.00, and RMB Labs--\$868.00 for lake testing. Ardell W. made motion to pay these bills. Denny D. seconded. Motion carried. Bill also got approval to pay monthly bills that had not come in yet. These include Lake Region Electric, Arvig, etc. Bill commented that CPA Brad Helmeke is currently working on our audit.
6. Other: Concerning the John Saetre transfer and recording of the .58 acre property parcel. LID attorney John Shockley will review e-mail communication and send a letter to Mr. Saetre. Jim N. made a motion that John S. proceed with this. Blair A.

seconded. Motion carried. Jim then made motion to allow John Shockley to go ahead with our bonding order. Bill P. seconded. Motion carried.

7. Resident Update e-mail: We will wait on this until more facts are gathered regarding the Kerbs Lake channel and DNR/state funding request.
8. Water Levels: Little Mac is currently at a Dec. reading of +12.0 in. OHW. This is down from the Sept. reading of +26.0 in. Paul Lake is at a Dec. reading of +18.04 in. OHW. This is down from the Sept. reading of +27.0 in. We will take it down to OHW and then turn the pumps off. Denny D. wondered about the open water near the intake on Little Mac. We will put an announcement in the paper concerning this.
9. Next Meeting: Wed. January 16, 2019, 3:00 PM at the PACC. After that the next tentative meeting will be on Feb. 13, 2019, 3:00 PM at the PACC.
10. Adjournment: Ardell W. made motion to adjourn at 4:50 PM. Denny D. seconded. Motion carried.