

Little McDonald, Kerbs, Paul Lake Improvement District Meeting
May 2, 2018 Minutes approved
Perham Area Community Center

The meeting was called to order at 3:00 P.M. by chairperson Jim Nigg
Board members attending: Jim Nigg, Joe Esser, Ardell Wiegandt, Les Konley, Allan Bierdeman, Bill Putnam.

Board members attending electronically: Blair Anderson, Glen Schreier.

Absent: Dan Gleason

Also attending electronically: Pat Downs, Moore Engineering, Katy Bertsch, Ohnstad Twichell, Law Firm.

Guests present: Mike Opat, Moore Engineering, Steve Hoeby Lake Region Electric Cooperative, Bob Proudfoot, Insurance Representative, Roger Neitzke, Al Dahmann, Darrell Nordick, Little Mac, Larry Mollins, Kerbs Lake, Doc. Kupferschmid, Paul Lake.

The meeting agenda was approved with a motion made by Ardell W. and a second from Les K.

1. Steve Hoeby presented the Board a schedule of electric rates for two 150 hp motors to pump the lake water to the force main. He explained commercial and interruptible rates. The information will be used by the Board to determine the necessary budget item needed for yearly electrical expense.
2. Bob Proudfoot presented an estimate on pumphouse insurance and property liability insurance for the pipeline. He explained the deductibles and coverage limits.

OLD BUSINESS:

3. Ardell W. moved the minutes of the April 4, 2018 meeting be approved, second from Allan B. Motion carried.
4. LID elections for 2018- 19 will have member candidates listed in the Newsletter to be sent to LID residents before the annual meeting in July.

NEW BUSINESS:

5. Tent Caterpillars, Ardell W. will coordinate the spraying of tent caterpillars. The cost of this project is included in our budget, and requires a fifty dollar down payment. A motion made by Ardell W. with a second from Les K. to pay the fifty dollars and to proceed with the project. Motion carried. Ardell will arrange for all the proper notifications to be published.
6. Committee Reports: Construction, a tour was given to Board members, prior to the meeting, of the outlet construction. 429 Committee, as established will begin final work to complete necessary property evaluations. A future meeting will be established to work with attorney John Shockley. Finance Committee, this group met Tuesday, May 1. The Audit Review, as approved at the April 4 meeting, was discussed further. Bill P. will be contacting a local CPA to gain the necessary information.
7. Project Coordinator's Report, Pat Downs reported that the Purchase Agreement with Jon Saetre, for the transfer of .58 acres of land has been prepared and will be finalized and recorded.
8. Project Engineer's Report, Mike Opat reported on the Board member tour, the outlet project is moving forward quickly with two Sellin Bros. crews installing pipe

at about 1,000 feet per day. All pipe should be in the ground by the end of May. The placement of the sheet pile sections is in the final stage and work will continue on the intake pipe on Little Mac. Geislinger Construction has moved their work schedule back about ten days to allow continued dewatering that will help Sellin Bros. with their work around the pumphouse location. Mike explained the pay requests that will be presented for approval with the treasurer's report. The Krueger's reviewed the work through their property and were impressed with the quality of the work be provided by Sellin Bros. They made some requests regarding the finishing off of the pipeline area and this was approved by the Construction Committee. No additional costs were necessary for this. An irrigation pipe was cut on 410 Ave. and will need to be replaced. Compaction Testing is included in the Construction costs. This will take place on selected pipe installation sites, road crossings and along the minimum maintenance road. Mike suggested a contract be signed with Barr Engineering to conduct these tests. Ardell W. made a motion to approve a contract with Barr Engineering, second from Joe E., motion carried.

9. Treasurer's Report, Bill P. presented three bills that need to be approved, PAAC, \$20.00 for meeting rental, \$50.00 for tent caterpillar spraying down payment, and \$76.00 in property tax due April 15, 2018. Joe E. provided a motion to approve, second from Allan B. Motion passed 8-0. Bill also presented the reimbursement request to Otter Tail County for bills submitted and supported by the following vendors to be paid with bonding dollars: Moore Engineering, Construction Activities-Contract Administration \$30,665.40, Project Coordinator, \$1280.00, Right-of-way administration and Survey information \$2,150.00, Ohnstad - Twichell, legal, \$2,150.00, Geislinger and Sons Inc., \$331,478.62, Sellin Bros. \$737,176.57, Crow River Construction, \$296,602.67. These requests with supporting documents are reviewed and signed off on by the project engineers. A motion to approve the application was made by Ardell W. with a second by Joe E. Motion carried 8-0. A Finance meeting to establish the 2018-19 budget was scheduled for Tuesday, June 5, 7:00 P.M. at Bill's lake residence.
10. Roger Neitzke and Ardell W. will attend the Little Pine Lake Association Annual Meeting, on June 9, to provide a requested outlet project update.

Next Meeting: Wednesday, June 6, 3:00 P.M., Perham PAAC
Tuesday, July 3, 3:00 P.M. Perham PAAC
Saturday, July 7, 3:00 P.M. Perham PAAC
LID organizational meeting to be determined
Wednesday, August 1, 3:00 P.M. Perham PAAC