

Little McDonald, Kerbs, Paul Lake Improvement District Meeting  
April 4, 2018 Minutes (not approved)  
Perham Area Community Center

Jim Nigg called the meeting to order at 3:00 P.M.

Board Members attending: Jim Nigg, Joe Esser, Dan Gleason, Ardell Weigandt, Les Konley, Blair Anderson,

Board Members attending electronically: Bill Putnam, Glen Schreier

Absent: Alan Bierdeman

Also attending electronically: Mike Opat and Pat Downs of Moore Engineering, John Shockley of Onstad- Twichell Law Firm.

Guests present: Larry Mollins, Alan Dahman, Darrell Nordick of Little Mac, Doc Kupferschmid and Denny Davidson of Paul Lake.

The agenda was approved with a motion made by Les K., second by Blair A. Motion carried.

**NEW BUSINESS:**

1. The minutes on the March, 2018, LMKP LID meeting were approved with a motion made by Ardell W., and a second by Blair A. Motion approved.
2. LMKP LID election for 2018. The executive committee was reminded that names to appear on the 2018 annual meeting ballot, need to be presented at the May meeting.
3. The 429 Committee has some district parcels that need review and are encouraged to complete those items.

**OLD BUSINESS:**

4. Treasurer's Report: Bills to be paid from the General Operating account are: PAAC, \$20.00, Perham Focus, \$34.75, Otter Tail County, Property Tax payable in 2018, \$76.00 ( this covers the entire year). Motion made by Joe E., second b Ardell W. to paid these bills. Motion carries. The following will be sent to Otter Tail County to be paid with bonding dollars: Moore Engineering, \$9,752.30, Ohnstad-Twichell \$1,503.50, Crow River Construction, \$239,827.96, for work completed on the DLD leg and Common Leg of the Outlet Project. A motion to approve payment of these bills was made by Blair A., second by Dan G. Motion passed. Bill Putnam, treasurer, stated that Cincinatti Insurance will carry the Insurance Package for the pump-house. This policy will contain a \$2,500 deductible and premiums will be about \$2,600 per year. The agent will be present at the May meeting to describe the coverage etc. Bill noted that a Finance Committee meeting will be scheduled on May 1, 7:00 P.M. at Bill's home. Members will be notified. Board Member, Blair A. brought to the attention of the Board that an audit of our financial status would be good to have available for the District residents at the Annual Meeting. A discussion was held on this and the Board agreed that this would be a good procedure to follow. Ardell W. made a motion to have an Audit Review completed by a local CPA. Second by Blair A. Motion passed. Bill P. will connect, in late April, with a local CPA for a Review to be completed by the time of the Annual Meeting. Bill P. questioned why the Houston

Engineering bills are sent directly to the County without our Board being able to review them. The Joint Committee members will look into this.

5. Project Coordinator's Report: Pat Downs, Moore Engineering, reported that the RDO easement and the signed Purchase Agreement to allow an easement change to protect trees on a landowner's property, along the Common Leg, has been signed and all follow-up work of recording etc. will be completed shortly. Moore Engineering has been helping to complete this request. Pat also reported that he has had contact with John Saetre regarding the Purchase Agreement that has been signed and recorded that provided .58 acres of Saetre land, to be used for access to the pump-house, would become part of the LMKP 5 acre parcel and .58 acres, on the south end of the LMKP parcel, would be Saetre property. LMKP Attorney, John Shockley, indicated that the LMKP LID has satisfied the terms of the contract. Discussion was held regarding selling additional acres, from the LMKP 5 acre pump-house parcel, to Saetre. Joe E. presented a motion to sell John Saetre 2-3 acres of land at the south end of the LMKP 5 acre pump-house parcel. Ardell W. provided a second. A roll call vote was held: Joe E., no, Dan G., no, Ardell W., no, Les K., no, Blair A., no, Bill P., no, Glen S., no, Jim N., no. Motion failed to carry with 8 Board members voting no and no Board Members voting yes.
6. Project Engineer's Report: Mike Opat, project engineer, reported that no payment requests came in for the March pay period as activity, on the LMKP part of the Outlet Project, was at a standstill in March. Contractors recently met with sub-contractors, with an on-site visit, and will begin work on the outlet part of the project as soon as weather permits. Plans are in place to begin work on 410 Ave. and work back from the Common Joint with DLD and then down the Minimum Maintenance Road. It appears that two crews will be working putting pipe into the ground. Work will begin when weather permits. Geislinger Construction, pump-house contract, will begin completing the pump-house on May 1. Weekly project reports will be provided when construction activity begins. These reports will be posted on the LMKP web page (lmkp-lid.com). Lake Region Electric is making good progress in installing the needed three phase electric connection. Lake Region is boring the pipe and wire below ground. A representative of Lake Region will be requested to discuss, with the LMKP Board, electrical rates at the May meeting.
7. Perham Focus, an article about the Outlet Project will be published in the Thursday, April 5, edition of the Focus.
8. Next meeting:  
Wednesday, May 2, 3:00 P.M., 2018, Perham PACC  
Wednesday, June 6, 3:00 P.M., 2018, Perham PAAC
9. Les K. made a motion to adjourn the meeting, Blair A. second, meeting adjourned at 4:03 P.M.