

## Little McDonald, Kerbs and Paul Lakes Improvement District Meeting Minutes

January 8, 2016, 3:00 P.M. PACC

Board Members Present: Roger Neitzke, Jim Nigg, Bill Putnam, Les Konley, Mark Plencner, Dan Gleason. Absent: Joe Esser, Glenn Schreier, Ardell Wiegandt.

Guests Present: Denny Davidson Paul Lake, Pat Downs, Project Coordinator, Moore Engineering, John Shockley, attorney, Ohnstad Twichell Law Firm.

The meeting was called to order at 3:00 P.M. by chairperson Roger Neitzke

### **OLD BUSINESS**

- Approval of minutes from the December 11<sup>th</sup> meeting with the correction of the spelling of Ohnstad Twichell Law Firm. Motion made by Bill P. with a second from Dan G. Motion carried.
- Ditch 25; Roger reported that he had visited with the County Ditch Supervisor. A memo had been sent to all board members, after this meeting, and there are not any major repairs needed in 2016 for ditch 25. Roger will check on 2016 assessments for ditch 25 and will call an Executive Committee meeting if an opt out option is necessary.
- 429 Committee Report: Mark P. stated that frequently asked questions regarding the 429 assessments will be posted on the LID's web page along with the answers to these questions. The Committee continues to work on researching solutions to a few unique situations. A letter received by the committee from a LID resident regarding the budget process, will be answered by the LID chairperson.
- Land Acquisition Committee Report: Jim Nigg reported that a conference call between committee members Bill P., Les K., Ardell W., and Jim N. was held on January 5. Pat Downs and Mike Opat of Moore Engineering also participated. The final group of appraisals, from Tinjum Appraisal, were received on December 24, 2015. Offers to all landowners will be going out soon. The offers will be presented to the landowners in person, if the landowner prefers this option, and explained. A committee member along with the project engineer will represent the LID. Offers are based on the land appraisals that were received from the Tinjum Firm.
- Interim Finance update; John Shockley reported that this bond is moving forward and funds should be available in late February or early March. The Board discussed the financial advisor's fee. This advisor is required by state statute.
- A letter received from a Kerbs Lake resident regarding the channel between Kerbs and Little McDonald Lake will be answered by chairperson Roger Neitzke. This project does not fall within the scope of our outlet project.

## **NEW BUSINESS**

- **Treasurer's Report:** Bill Putnam stated that the DNR identified ineligible expenses going back to May of 2015 of \$29,000.00 that would not apply to bond dollars. These needed to be paid by the LID. \$147,000 were paid by state bond funds. There are four separate checks for the DNR that were presented for payment. This represented work the DNR did regarding permits the LID is applying for. \$1,536.00 has been received from the County as part of project costs. \$1,100.00 that we had paid for archaeology work completed by Moorhead State University and \$4.00 from Moore Engineering. A Motion to accept treasurer's report was made by Jim N. with a second from Les K. Motion passed.
- **Temporary bond report** was covered with Old Business.
- **Review land contracts:** These are all ready to go as noted in Old Business.
- **Project Coordinators and Manager's report:** Pat Downs stated that a license is needed to pass across public land and water and to proceed under Highway 34. These are being finalized. **Water Appropriation Permit:** The DNR is requesting well information which is being gathered by Moore Engineering. The first set of data has been submitted to the DNR with a few wells still outstanding. Work on all permits continues.
- **Other:** A question was asked about the bidding process and Roger explained that bids will be called for when all the necessary pieces are in place such as permits, land contracts and final engineering.

Motion to adjourn made by Les K. second from Bill P. Motion passed, meeting adjourned at 4:13 P.M.