

Little McDonald Kerbs Paul Lake Improvement District Meeting
January 16, 2019, (approved)

Agenda:

1. Introductions: Board members, Consultants and Guests. Board members present were Jim Nigg, Bill Putnam, Denny Davidson, Dan Gleason. Board members attending electronically were Glenn Schreier, Blair Anderson, Ardell Weigandt, Mark Plencner, joined at 3:45, P.M.. Absent was Al Bierdeman. Guests present were Mike Kurkowski of N/W/S, Larr Mollins, Dawn Edvall, Angela Willenbring, Steve and Marge Kulik of Kerbs Lake, Doc. Kupferschmid of Paul Lake, Dennis Anderson of Little McDonald Lake. Katie Bertsch of Ohnstad Twichell Law Firm. Attending electronically were Pat Downs and Mike Opat of Moore Engineering.

Old Business:

2. Agenda. Ardell W. moved we approve the agenda as presented, second by Denny D. Motion carried 7-0.
3. Approve minutes of December 5, 2018 meeting. Additions and corrections to these minutes were made. Item number 2, complete name and descriptions of State representatives. Also item number 2 a motion was made, with a second to begin preliminary Kerbs channel studies and permitting. Bill P. stated that this may have to be brought back to the LID membership if costs exceeded five thousand dollars. Denny D. made a motion to approve minutes with appropriate corrections, second by Ardell W. Motion carried 7-0.
4. Attorney Katie Bertsch presented information on the bond sale necessary to finance the cost of the construction of the outlet project that exceeded the bond dollars received from the State of Minnesota. A motion was made by Bill P. with a second from Denny D., to adopt a resolution awarding the sale of \$1,459,000. In General Obligation Improvement Bonds, Series 2019A. Katie stated that Midwest Bank of Detroit Lakes, MN would issue the Bonds at a rate of 3.5499%. Motion passed 7-0. Katie also stated that the assessment to Lake Improvement District residents would be provided, at the final Chapter 429 hearing, during the LID District annual meeting in July of 2019. The first payment of the district assessment would be in May of 2020. A complete packet of information on the bond sale specifics was provided to all Board members.

New Business:

5. Mike Kurkowski gave a pump house operations report. Mike informed Board members of a filter failure that happened on December 30, 2018. Excess filter material clogged both filter number one and two to the point that the automatic backwash system was not able to keep up and pins were sheered on both filters. This action caused the pumping system to automatically shut down. Mike has been working with the manufacture to receive repair parts, mainly clips and sheer pins. The manufacture was in an inventory process and moving parts out has been delayed. Mike has ordered additional parts to have available if this should happen again. The pumps are in need of their regular maintenance and Mike will provide the oil change etc., this Saturday, January 19. When the parts arrive, Mike will make the necessary repair and the pumps will be running again. Mike ordered and received the platform ladder, needed for filter and pump

maintenance. Mike will also mark open water areas near the intake pipe on the east side of Little Mac when signs arrive. Kerbs Lake will also be marked.

6. Pat Downs, Project Coordinator, indicated that all final papers have been submitted to the DNR and meet the criteria as required by the permits and the DNR has indicated the project as operational. Complete Project Financials were presented. Pat has attempted to make contact with John Saetre, without success. Katie and John Shockley will follow up with this item.
7. Project Engineer, Mike Opat stated that the final design and construction task orders are being closed out. He has been providing assistance on the Kerbs outlet piece as needed. Mike also presented an additional task order to assist the LID on an as needed basis, time and material, up to the LID Annual Meeting in July of 2019. The contract can then be renegotiated if needed. Moore's fees will remain the same as in 2017 and 2018. Ardell W. made a motion to approve this contract with a second from Dan G. Motion carried 7-0.
8. Working Group reports:
 - a. Operations, Jim N. asked this group to consider establishing, if needed, a guide to when logs are added or removed from the gate structure between Paul, Rusch and Little Mac. This guide would help future operations to maintain reasonable lake levels between Paul and Little Mac.
 - b. 429, no report.
 - c. Kerbs Channel. Angela W. gave an update on behalf of the Kerbs Outlet Committee. DNR hydrologist, Julie Aadland, is providing guidance on how to obtain a permit for a navigational channel. Moore Engineering surveyor, Chris Heyer, says that there appears to be a gap between Government Lot 1 and Lot 2. These lots meet in the middle of the channel, where the ditch may be. This will need to be established and a survey is needed to establish property lines. Angela has been communicating with the Meyer family regarding the potential ditch specifics between Kerbs and Little Mac. They have provided documents from when Norm Meyer developed this area; however, the documents haven't provided the information we need. Research at the Otter Tail County Court House has not revealed any new information either. The necessary survey is estimated to cost \$4010.00
Jim N. stated that Paul Lake and Kerbs needed an outlet to reach ordinary high-water levels. A land bridge or restriction presently presents Kerbs from reaching OHW. The necessary survey and legal costs should be considered as part of the original outlet project. A motion was made by Jim N. with a second from Blair A. to do the necessary survey and legal work to establish the needed legal descriptions with costs being part of the outlet project.
Motion carried 8-0. Mark P. now attending.
9. Treasurer's Report: Bill P. provided a listing of bills that needed to be paid from the Interim Bond Fund as Moore Engineering, \$10,054.00 and Houston Engineering of \$2,666.02. Also Operational Funds bills from Lake Region Electric, Dec. pumping bill, \$4,735.80, Arvig, \$41.35, NWS, contract, \$600.00, Uline, platform ladder, \$598.89, PAAC, meeting room, 25.00, Forum, meeting announcement, \$28.66, Wadena Pioneer Journal, ice notice, \$28.30, Cinn. Ins., \$89.00, Photo Magic, printing, \$54.71, Lake Region, Jan. bill, \$4829.30, Otter

Tail County, e-911 sign \$50.00. Total, \$11,122.61. A motion was made by Denny D. with a second from Dan G. to pay presented bills. Motion approved 8-0. Bill also stated that he would connect with the DLD Board to discuss the Houston Engineering bill that may have some post construction costs. He also handed out information on the 2018 total Income and General and Operations Expense.

10. Residents update. This will be sent as soon as all facts are gathered on the Kerbs Outlet/Channel are available.
11. Open House date. Board members were asked to offer a future date when they feel an Open House would be appropriate for District members to view the pump house facility.
12. Water Levels: September, October., November., December., January
Paul. +27 in. +23.4 in. +19.07 in. +18.04 in. +10.in.
Little Mac. +26 in. +20.0 in. +14.25 in. + 12.0 in. + 7.96 in.
13. Next meeting: Wednesday, February, 13, 2019, 3:00 P.M. Perham PAAC.
14. Motion to adjourn at 4:28 P.M. made by Blair A. second Dan G. Motion carried 8-0.